



**Association of Arkansas Counties**

1415 West Third Street / Little Rock, Arkansas 72201  
(501) 372-7550  
Fax: (501) 372-0611

February 28, 2018

**MEMORANDUM**

To: Prairie County Clerk  
From: Samantha Moore, Receptionist  
Re: 2018 County Budget

It's time for us to compile our annual salary survey. Please send us a copy of your **2018 County Budget** as soon as it becomes available as well as a copy of your Appropriation Ordinance. By having access to each county's budget, we are able to develop some very useful statistics on various topics of interest to county government.

If your budget does not list the individual salary for each elected official and employee of your county, please furnish us with that information as well. We have enclosed a copy of your county's information from the 2017 Salary Survey. Please make changes directly to the enclosed copy (including any new positions) and return it along with your budget and Appropriation Ordinance. In year's past, we have asked that hard copies be mailed to us. If you have your budget and Appropriation Ordinance in pdf format (Adobe Acrobat) you can email this to Samantha Moore ([smoore@arcounties.org](mailto:smoore@arcounties.org)) instead of mailing in the hard copy.

Thank you for providing this information to us and if you have questions please give us a call.

**Please mail to: Association of Arkansas Counties  
Attn: Samantha Moore  
1415 West Third Street  
Little Rock, Arkansas 72201**

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Also, please fill in the information below and fax to 501-372-0611 or mail / email a copy along with your budget.

Prairie County Justice of Peace is paid \$ 255.00 per diem (regular meeting)

*"Serving Arkansas' Counties Since 1968"*

Admin Asst	31,177
Warrants Clerk	26,424
Receptionist	26,242
District Court Clerk	26,424
CID Secretary	26,424
Bookkeeper	26,424
Information Tech Spec	34,587
PT	29,000
Juv Prob Secretary	27,729
Juv Intake Officer 2@	36,245
Juv Probation Officer 2@	33,299
Juv Probation Officer	32,620
Jail Administrator	44,187
Asst Jail Admin	42,733
Jail Sgt	32,725
Jail Sgt 4@	34,361
Maintenance	32,725
Training	32,725
Resource 4 year	29,818
Classification 4 year	29,818
4 year 9@	31,309
3 year 6@	30,767
3 year	29,303
2 year 4@	29,342
1 year 17@	29,028
Collector	51,329
Chief Deputy	31,177
Deputy 3@	26,424
Treasurer	51,329
HR Director	60,000
Chief Deputy	31,177
Deputy Payrol	31,177
Deputy	26,424
Assessor	51,329
Chief Deputy	31,177
Deputy 6@	26,424
Deputy	25,103
Road Department	
Road Foreman	43,334
Clerical/Recycle	26,424
Foreman/Purchasing	40,564
Lead Mechanic	33,619
Mechanic	31,757
Operator 12@	32,267
Lead Utility Operator/Driver	32,267

Utility Operator/Driver 10@	30,304
<del>911/OEM Director</del>	<del>52,956</del>
<del>Asst 911 Director</del>	<del>40,601</del>
<del>OEM Asst Director</del>	<del>39,416</del>
Coroner	38,029
Deputy 6@	10,208
Quorum Court	
Justice of Peace 13@	5,699
annually	

**PRAIRIE - Class 1**

County Judge	43,602	44,102
County /Circuit Clerk	38,203	38,715
Chief Deputy 2@	20,164	21,168
Deputy 2@	17,680	18,180 2@
Chief Deputy		29,664
Sheriff/Collector	43,602	44,102
Chief Deputy	31,650	32,150
Deputy	33,200	33,700
Deputy 4@	31,200	31,700 4@
Jail Supervisor	22,596	24,148
Jail Supervisor	19,700	21,777
Dispatcher Supervisor	23,000	25,000
Senior Dispatcher	19,807	21,881
Dispatcher 2@	18,720	20,800 2@
Dispatcher 2@	19,700	21,777 2@
Jailer 9@	18,720	20,800 7@
Juvenile Intake Officer	27,023	27,523
Deputy Collector	20,264	20,764
Deputy Collector	19,962	20,462
Deputy Collector	17,680	18,180
Treasurer	37,558	38,058
Chief Deputy	17,900	18,400
Assessor	37,557	38,057
Deputy	20,394	19,481
Deputy	18,981	17,680
Road Department		
Administrative Assistant	19,010	23,962
Foreman	30,501	33,447
Foreman	32,828	35,269

Deputy Prosecutor Admin Assist	21,683.00
Janitor	18,180.00
Community Service Supervisor	11,500.00

Road Labor	29,433	27,404
Road Labor	29,974	27,944
Road Labor	23,879	21,843
Road Labor	—	23,085
Road Labor 2@	5@ 25,380.	21,343
Road Labor 2@	—	21,362
Road Labor	22,795	20,367
Road Labor	18,409	16,882
Road Labor	25,273	23,235
Road Labor	—	33,048
<b>Coroner</b>	4,915	4,675
<b>OEM Coordinator</b>	34,559	32,520
<b>Quorum Court</b>		
Justice of Peace 9@	255.	255
per diem		

**PULASKI – Class 7**

County Judge	103,030
Communications Director	61,457
Director	73,395
Asst. Gen. Services Director	60,864
Bldg Maint. Supervisor 2@	37,896
Bldg Maint Supervisor	38,656
Carpenter	35,090
Administrative Assistant	35,090
Building Maint Mech II	35,090
Building Maint Mechanic II 2@	33,740
Building Maint Mech I 9@	32,757
Building Maint Mech	33,413
Administrative Support Tech	30,331
Painter	30,331
Heating /AC Mechanic Sr	59,094
Master Electrician	59,094
<b>County/Circuit Clerk</b>	90,783
Administrator	88,819
Court Records Supv	35,090
Circuit Co. Clk Supv/Data II	42,693
Sr Deputy Clk	32,757
Circuit Co Clk Data II 7@	32,757
Central Receiving Supv	35,090
Accounting Supv	35,090
Circuit Clk Operations MGR	50,424
Appeals Transcript Clk	32,757

Cir Ct Clk Data I 7@	32,757
Cnt Receiving Clerk 8@	32,757
Cir Ct Clk Data I	35,430
CV/CR Court Clk 2@	32,757
Acct Clerk/Child Support 2@	32,757
Voter Reg/License Records Clk 6@	30,331
Cir Court Clk Supv-Juv Div	37,593
Central Receiving Clerk 2@	43,106
Administrative Assistant	35,090
Deputy Recorder 4@	32,757
Circuit Court Clerk Data I	35,430
Hardware Analyst	47,726
Civil/Criminal Court Clerk	32,757
Circuit Court Clerk Data II	36,847
Co Clerk Operations Mgr	50,424
Case Records Clerk	30,331
Sr Probate Clerk	32,757
Probate Clerk	30,331
Administrative Support Mgr	58,735
Appeals Transcript Clerk	32,757
Juvenile Court Clerk	41,448
Imaging Supervisor	35,090
Circuit Court Clerk Data I	50,428
Juvenile Court Clerk	32,757
Administrative Assistant 2@	35,090
Case Records Clerk 3@	30,331
Imaging Technician	30,331
Voter Reg/License Records Supv	35,090
Sr Voter Registration Clerk	32,757
Accounting Specialist 2@	33,740
Chief Deputy	73,875
<b>Sheriff</b>	103,029
Executive Secretary	32,757
Enforcement Clerk 4@	30,331
Major	80,453
Captain 3@	64,382
Captain	65,671
Lieutenant 10@	50,424
Deputy Sheriff 66@	37,896
Personnel Spec	33,740
Enforcement Clerk 2@	30,331
Enforcement Clerk	34,119
Deputy Sheriff 14@	38,656
Deputy Sheriff Court Security	37,896
Deputy Sheriff	59,511
Deputy Sheriff	39,412
Sergeant	45,922
Sergeant 18@	45,022

# PRAIRIE - Class 1

**County Judge** \$ 44,102.00

**County/Circuit Clerk** \$ 38,703.00

Chief Deputy \$ 21,168.00

Chief Deputy \$ 18,180.00

Deputy 2@ \$ 20,664.00

**Sheriff/Collector** \$ 44,102.00

Chief Deputy \$ 32,150.00

Deputy \$ 33,700.00

Deputy 4@ \$ 31,700.00

Jail Supervisor \$ 24,648.00

Jail Supervisor \$ 21,777.00

Dispatch Supervisor \$ 25,000.00

Senior Dispatcher \$ 21,881.00

Dispatcher 2@ \$ 20,800.00

Dispatcher 2@ \$ 21,777.00

Jailer 9@ \$ 20,800.00

Juvenile Intake Officer \$ 27,523.00

Deputy Collector \$ 20,764.00

Deputy Collector \$ 20,462.00

Deputy Collector \$ 18,180.00

**Treasurer** \$ 38,058.00

Chief Deputy \$ 18,400.00

**Assessor** \$ 38,057.00

Deputy \$ 19,481.00

Deputy \$ 17,680.00

## **Road Department**

Administrative Assistant \$ 23,962.00

Foreman \$ 33,447.00

Foreman \$ 35,269.00

Road Labor \$ 29,433.00

Road Labor \$ 29,974.00

Road Labor \$ 23,879.00

Road Labor 5@ \$ 23,380.00

Road Labor \$ 22,795.00

Road Labor \$ 18,409.00

Road Labor \$ 25,273.00

**Coroner** \$ 4,815.00

**OEM Coordinator** \$ 34,559.00

## **Quorum Court**

Justice of the Peace 9@ \$ 255.00

per diem

## **Deputy Prosecutor**

Administrative Assistant \$ 21,683.00

## **Courthouse**

Janitor \$ 18,180.00

Community Service Supervisor \$ 11,500.00

QUORUM COURT OF PRAIRIE COUNTY, ARKANSAS

ORDINANCE NO. 2017- 16

AN APPROPRIATION ORDINANCE TO ESTABLISH THE ANNUAL OPERATING BUDGET FOR CALENDAR YEAR 2018 DECLARING AN EMERGENCY AND FOR OTHER PURPOSES

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF PRAIRIE COUNTY, ARKANSAS THAT:

**Section 1. THE ANNUAL BUDGET ADOPTED BY REFERENCE.** The annual Budget for the Calendar Year 2018 is hereby adopted by reference. A copy of said budget shall be filed in the office of the County Clerk and shall be available for inspection and copying by any person during normal office hours.

**Section 2. NONRESTRICTED EXPENDITURE CATEGORIES.** Expenditure of funds appropriated by this Ordinance shall not be restricted to the line item expenditure codes comprising the six major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, Debt Service and Interfund Transfers – but shall be restricted to office / departmental expenditures except for funds appropriated for personal salaries and wages and related employee benefits. Personal expenditures shall not exceed the dollar amounts, number of employees and salary or wage rates specified in the annual budget or an amendment thereto.

**Section 3. EXPENDITURES RESTRICTED TO SPECIFIED FUND.** No expenditure of appropriated funds shall be made from any funds other than the fund specified in this ordinance or an amendment thereto.

**Section 4. TRANSFERS.** Any transfer of monies between the various funds of the county or between the four major categories of expenditures shall be made only with the prior approval of the Prairie County Quorum Court, provided; however, all transfers budgeted for in the annual budget or an amendment thereto shall be exempt from the provisions of this section.

**Section 5. MAXIMUM APPROPRIATED AMOUNTS.**

1000	County General	\$2,942,579.70
2000	County Road	\$2,100,862.85
2800	Road Reserve Fund	\$ 449,988.13
3000	Treasurer's Automation Fund	\$ 21,069.08

3001	Collector's Automation Fund	\$ 5,895.43
3002	Circuit Court Automation Fund	\$ 13,174.78
3004	Assessor's Amendment #79 Fund	\$ 5,943.38
3006	Recorder's Fund 75% Account	\$ 89,490.42
3012	Child Support Fees	\$ 1,238.54
3014	Communications Equipment Fund	\$ 4,396.64
3015	Drug Control Fund	\$ 2,513.37
3017	Jail Operation & Maintenance	\$ 104,886.40
3019	Boating Safety	\$ 2,441.32
3020	911 Services	\$ 231,741.84
3024	Public Defender Fund	\$ 16,483.00
3031	Juvenile Probation Fees	\$ 10,898.78
3400	Prisoner Welfare Account	\$ 2,227.82
3401	Sheriff's Bond Account	\$ 67,499.74
3403	Soil Conservation Tax	\$ 15,070.64
3404	Recorder's Fund 25% Account	\$ 23,073.49
6009	Law Library	\$ 7,720.21

**Section 6. SEVERABILITY.** If any provision of this Ordinance or the application to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or application. To this end, the provisions of this Ordinance are declared to be severable.

**Section 7. EMERGENCY.** The proper and appropriate use of the funds of the county is of great importance to the public health, safety and welfare of its citizens. An emergency is therefore declared and this Ordinance being necessary for the preservation of the public health, peace, safety and welfare shall be in full force and effect from and after its passage.

DATED: December 19<sup>th</sup>, 2017.

APPROVED:   
COUNTY JUDGE

ATTEST:

  
COUNTY CLERK